

**Mississippi Secretary of State**  
700 North Street P. O. Box 136, Jackson, MS 39205-0136

**ADMINISTRATIVE PROCEDURES NOTICE FILING**

AGENCY NAME Mississippi Department of Archives and History		CONTACT PERSON Amanda Lyons	TELEPHONE NUMBER (601) 576-6865	
ADDRESS 200 North Street		CITY Jackson	STATE MS	ZIP 39201
EMAIL alyons@mdah.state.ms.us	SUBMIT DATE 8/27/15	Name or number of rule(s): Part 2 Chapter 4, Part 2 Chapter 6		

Short explanation of rule/amendment/repeal and reason(s) for proposing rule/amendment/repeal: Ch. 4 proposed amendment will clarify issues related to fees and production of copies. Ch. 6 proposed amendment will clarify issues related to access to the reading rooms, research cards, closures, items allowed in the reading rooms and electronic devices, and self-service copying; and will clarify issues related to reference staffing and telephone/email reference service; and updated language related to current reference fees, copies, and response time.

Specific legal authority authorizing the promulgation of rule: § 29-59-1, 25-59-9, 39-3-1

List all rules repealed, amended, or suspended by the proposed rule: Policy for Certification of Copies, Policy for Reading Room Access and Reference Services

**ORAL PROCEEDING:**

- ☐ An oral proceeding is scheduled for this rule on Date: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_
- ☒ Presently, an oral proceeding is not scheduled on this rule.

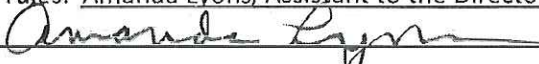
If an oral proceeding is not scheduled, an oral proceeding must be held if a written request for an oral proceeding is submitted by a political subdivision, an agency or ten (10) or more persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, email address, and telephone number of the person(s) making the request; and, if you are an agent or attorney, the name, address, email address, and telephone number of the party or parties you represent. At any time within the twenty-five (25) day public comment period, written submissions including arguments, data, and views on the proposed rule/amendment/repeal may be submitted to the filing agency.

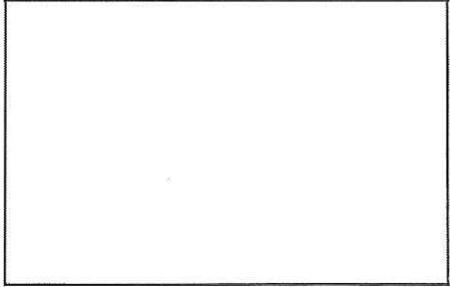
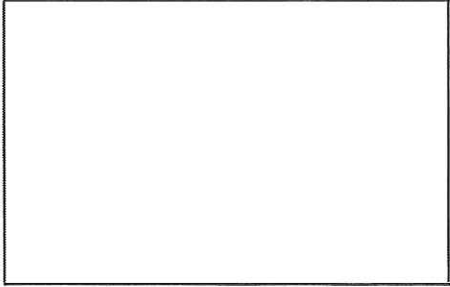


**ECONOMIC IMPACT STATEMENT:**

- ☒ Economic impact statement not required for this rule. ☐ Concise summary of economic impact statement attached.

TEMPORARY RULES	PROPOSED ACTION ON RULES	FINAL ACTION ON RULES
_____ Original filing _____ Renewal of effectiveness To be in effect in _____ days Effective date: _____ Immediately upon filing _____ Other (specify): _____	<b>Action proposed:</b> _____ New rule(s) _____ Amendment to existing rule(s) _____ Repeal of existing rule(s) _____ Adoption by reference <b>Proposed final effective date:</b> _____ 30 days after filing _____ Other (specify): _____	<b>Date Proposed Rule Filed: 7-31-15</b> <b>Action taken:</b> _____ <input checked="" type="checkbox"/> Adopted with no changes in text _____ Adopted with changes _____ Adopted by reference _____ Withdrawn _____ Repeal adopted as proposed <b>Effective date:</b> _____ <input checked="" type="checkbox"/> 30 days after filing _____ Other (specify): _____

Printed name and Title of person authorized to file rules: Amanda Lyons, Assistant to the Director

Signature of person authorized to file rules: 

OFFICIAL FILING STAMP	DO NOT WRITE BELOW THIS LINE OFFICIAL FILING STAMP	OFFICIAL FILING STAMP
		
Accepted for filing by	Accepted for filing by	Accepted for filing by 

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.